**Unified rules for the preparation of a doctoral dissertation at Poznan University of Medical Sciences**

1. A doctoral dissertation is a written work, a collection of published and thematically related scientific articles, including a scientific monograph, a project, technological or implementation work, as well as an independent and isolated part of a collective work.

2. A series of thematically consistent publications constituting a dissertation, like an implementation doctoral dissertation, prepared under the supervision of a supervisor, should constitute an original solution to a scientific problem, an original solution to the application of the results of one's own research in the economic sphere, and demonstrate the candidate's general theoretical knowledge in a given scientific discipline as well as the ability to conduct the work independently.

3. In a situation where the nature of the written dissertation requires access to confidential information about the subject of the doctoral applicant's research, and there is a need to include it in the dissertation, the doctoral student may, in consultation with the supervisor, submit a written request to the chairman of the council of the relevant College of Sciences, justifying the need to keep confidential the portions of the dissertation containing confidential information or the entire dissertation.

4. The preferred dissertation layout includes:

1. The title of the dissertation must be the same as the title approved by the relevant College of Sciences and the title included in the document - the ruling of the Bioethics Committee/ or Local Ethical Committee on Animal Experiments (if the research requires it).

1. The title page of the dissertation must include

i. name  and surname of the doctoral student,

ii. title of the dissertation,

iii. information that the study is a "dissertation for a doctoral degree in medical and health sciences, in the discipline of "medical sciences" or "health sciences" or "pharmaceutical sciences" or "dissertation for a doctoral degree in medical and health sciences"

iv. name, surname and degree, and title of the supervisors) as well as the assistant supervisor (if any)

v. place of research (basic unit of the University and the relevant College of Sciences)

vi. place (city) and year of submission of the dissertation

3. Keywords (on a separate page after the title page)

4. It is permissible to formulate acknowledgments to those involved in the creation of the dissertation on a separate page

5. In the case of funding research work from external sources, state all sources of funding, list the contract number under which the work was carried out, and the institution that awarded the grant for the project

6. List of abbreviations used - provide alphabetically as follows: abbreviation, meaning given in Polish, development of the abbreviation in the original language (this information is given in parentheses with the language from which the abbreviation comes)

7. Table of contents - stating all chapters and subchapters as they appear in the body of the paper, along with their sequential numbering and page number

8.a list of publications or project/implementation documents that form the basis of the doctoral degree proceedings

9. Scientific activity of the applicant for the doctoral degree, i.e., a list of publications with their discussion not exceeding two pages

10. The subject of the research and commentary should include an introduction, the assumptions of the dissertation, and a separate discussion of each work included in the series    (recommended 10 - 15 pages) (margins - 2.5 cm + 1 cm left margin for binding, font - Times New Roman 12, spacing 1.5, single-sided printing, page format - A4, chapter and subchapter titles - aligned to the left and text aligned)

11. References (cited in Research Subject and Commentary section)

12. Abstracts in Polish and English - each should not exceed two pages of A4 format; they should be substantive and the same

13. A copy of the articles or project documentation in the implementation doctorate (recommended form of attachments) constituting the scientific achievement

14. Written declarations of the co-authors of the papers forming the series on their consent to the use of the publication data for the purposes of the doctoral proceedings and specifying the individual contribution of each co-author to the publication (under Appendix No. 14 to the stage - list of documents needed for the initiation of proceedings/submission of the finished doctoral dissertation). These statements and statements of co-authors are an integral part of the dissertation.  If death or indisposition prevents the drafting of the co-author's statement, the relevant statement signed by the supervisor shall be translated (Statements of foreign authors - scan in pdf form)

15. All Bioethics/Ethics Committee rulings on papers included in the publication series.